

## **2015 DC Conference Proposal Guidelines**

Submission options are: (1) Single, (2) Round-Table, and/or (3) Panel/Symposium. Submit a 25-50 word Abstract of your proposal. Include title along with a very brief description including (1) Problem, (2) Status of the Research (i.e., completed, in progress, proposed), and (3) Why your proposal would be of interest to professors and students in educational leadership programs? Be sure to include names of any and all co-presenters. Note that submissions are to be ONLY limited Abstracts. Submissions of longer word count will be returned to author/s. Submission guidelines follow for each:

### **Single Presentation**

Single presentations are generally research focused and presentations are scheduled two per 45 minute session, providing approximately 15 minutes each, allowing 10-15 minutes for discussion. At conference time, formal papers are required for Single Presentations, though not hard paper copy. Conference personnel will request PDF copies sent electronically (PDF) to be posted online for conference attendees to access.

### **Round Table**

Roundtables are 45-minute oral presentations with discussion with attendees seated around a table. Roundtable presentations typically include 15 minutes of presentation, followed by 30 minutes of discussion and feedback. Roundtable presenters should bring targeted questions to pose to others at the table in order to learn from and with those attending. Roundtables are an ideal format for networking and in-depth discussion on a particular topic. Formal papers are not required.

### **Panel/Symposium**

A Panel/Symposium are 45-minute presentations including a minimum of three presenters/participants. Generally this proposal should represent a major research idea or pressing problem in educational leadership. Panel presentations are 45 minutes. Formal papers are not required.

**To submit a conference proposal, go to:**

<http://ncpea.expressacademic.org/actions/submitArticle.php>

You will need to create an account if you do not have one. Be certain to indicate Document Type (2015 DC Conference) and Document Category (e.g., Single, RT, or Panel), both under Drop Down menus.